



Volunteering at AIMS

Volunteers are an important and valued part of AIMS. Without our volunteers the play leaders would find their Saturdays much more difficult. We hope you do enjoy volunteering with us and feel part of the team. We are flexible at AIMS and if you feel you would like to make changes, please let us know

- All volunteers will be required to fill in a recruitment form giving two referees who have known the volunteer for at least two years. They will also be asked to give a declaration of good health. All volunteers must be police checked. **(Unless this has already been undertaken by the Volunteer Bureau. Paid for by AIMS)**
- Volunteers will receive supervision and support. A.I.M.S. will pay volunteers' expenses.
- Volunteers need to make themselves aware of the staff information book and to have a copy of 'Child Protection Policy' and 'Behaviour Policy' (held at the Bungalow). Parents do have the responsibility of the children at all times and play leaders and parents need to be made aware if there are any concerns.
- Any incident, either behaviour or health needs to be logged in the Registration Book
- Volunteers will be invited to attend relevant training courses and staff meetings.
- The volunteer's contribution is valued by A.I.M.S and volunteers can, if they wish, receive certificates for the hours they have contributed to the project.
- Volunteers are asked to give some warning if they are unable to attend as agreed.
- Volunteers are reminded that any information they may hear about the children and families is confidential.
- Volunteers are covered by our Public Liability and Insurance Policy
- The Co-ordinator is happy to write references on the basis of the volunteer's work.